



COURSE OUTLINE: CICE112 - FIELD PLACEMENT I

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Approved: Karen Hudson, Dean, Community Services and Interdisciplinary Studies

Course Code: Title	CICE112: FIELD PLACEMENT I
Program Number: Name	1120: COMMUNITY INTEGRATN
Department:	C.I.C.E.
Academic Year:	2024-2025
Course Description:	<p>In the first field placement, students develop vocational and technical skills related to their area of study. Students engage in self-directed learning, and focus on developing interpersonal skills, professional communication skills, and employable skills. Other specific learning outcomes are developed at the onset of the field placement, and student performance is evaluated throughout the semester. Students receive individualized support from Employment Liaison Officer and field placement supervisors.</p> <p>Students explore workplace roles, responsibilities, and skills associated with their area of study and engage in reflective practice, goal setting, and planning on an ongoing basis to maximize skill development and confidence. Students complete 40 to 60 hours in Field Placement I plus one hour of in-class instruction weekly. Additionally, the CICE Program Fieldwork Manuals contain relevant policies and procedures to guide students and field supervisors.</p>
Total Credits:	12
Hours/Week:	1
Total Hours:	54
Prerequisites:	CICE101
Corequisites:	CICE102
Substitutes:	IVT130
This course is a pre-requisite for:	CICE111, CICE201, CICE202, CICE211, CICE212
Vocational Learning Outcomes (VLO's) addressed in this course: Please refer to program web page for a complete listing of program outcomes where applicable.	1120 - COMMUNITY INTEGRATN VLO 1 Integrate fully in academic, social and community activities. VLO 2 Develop and apply transferrable learning strategies to promote self-determination, life satisfaction, and lifelong learning. VLO 3 Develop academic and employment skills related to the workplace and specified area of study. VLO 4 Apply interpersonal and communication skills to build relationships with community supports, resources, and prospective employers. VLO 5 Further develop confidence, self-awareness, and self-advocacy skills related to independence, employment, and personal well-being. VLO 6 Engage in strengths-based, individualized goal setting related to self-determination and independence, both personally and professionally.



Essential Employability Skills (EES) addressed in this course:

- EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.
- EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.
- EES 4 Apply a systematic approach to solve problems.
- EES 5 Use a variety of thinking skills to anticipate and solve problems.
- EES 6 Locate, select, organize, and document information using appropriate technology and information systems.
- EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.
- EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.
- EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.
- EES 10 Manage the use of time and other resources to complete projects.
- EES 11 Take responsibility for ones own actions, decisions, and consequences.

Course Evaluation:

Satisfactory/Unsatisfactory
&
A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.

Other Course Evaluation & Assessment Requirements:

The student must have verification that they have completed and updated (as required) all mandatory Field Placement Requirements per Sault College and CICE Program policies.

Course Outcomes and Learning Objectives:

Course Outcome 1	Learning Objectives for Course Outcome 1
1. Actively participate in establishing and maintaining a healthy and safe field placement experience.	1.1 Adhere to health and safety policies, procedures, and legislation in the field placement setting. 1.2 Collaborate to clarify roles, responsibilities, and tasks of the student in the field placement setting.
Course Outcome 2	Learning Objectives for Course Outcome 2
2. Develop professional behaviours, skills and attitudes in field placement.	2.1 Employ professional personal and interpersonal skills to promote the development of positive working relationships in field placement. 2.2 Assess constructive feedback and determine appropriate response. 2.3 Develop skills and knowledge in placement and achieve goals defined in collaboration with the student, ELO and supervisor. 2.4 Adhere to policies and procedures of both the placement organization and Sault College, including privacy and confidentiality, and the Sault College CICE Program Field Placement Expectations. 2.5 Demonstrate transferable skills in field placement including reliability, dependability, and motivation. 2.6 Employ leadership skills and practice taking initiative. 2.7 Demonstrate active participation in the field placement learning experience.



Course Outcome 3	Learning Objectives for Course Outcome 3
3. Establish and maintain clear, appropriate and ongoing communication at field placement.	3.1 Employ professional verbal and non-verbal communication skills to promote the development of effective working relationships in the field placement setting. 3.2 Follow placement supervisor's instructions and seek clarification when necessary. 3.3 Maintain effective communication with field placement supervisor and employment liaison officer. 3.4 Communicate any difficulties or concerns to the field placement supervisor. 3.5 Clearly communicate and reflect about learning experiences both verbally and in writing. 3.6 Employ active listening skills and strategies. 3.7 Respond constructively to feedback and communication with field placement supervisor and employment liaison officer.
Course Outcome 4	Learning Objectives for Course Outcome 4
4. Develop skills of self-determination through collaboration, planning, self-assessment and reflective practice.	4.1 Develop self-awareness by engaging in reflective practice that enhance understanding of personal competencies and areas for growth. 4.2 Develop, implement and assess strengths-based learning strategies to maximize learning at field placement. 4.3 Build capacity to work in an entry-level job in the specific area of study. 4.4 Complete inventory of skills related to field placement. 4.5 Contribute to the development of individualized learning objectives that align with personal, academic, and professional goals. 4.6 Demonstrate foundational understanding of the accommodations process and accessibility resources related to field placement.
Course Outcome 5	Learning Objectives for Course Outcome 5
5. Complete assigned field placement documents and activities.	5.1 Review required field placement documents and confirm understanding of policies by signing. 5.2 Complete assigned field placement assignments and activities. 5.3 Evaluate performance and learning through ongoing self-reflection. 5.4 Discuss field placement experiences and share learning experiences with peers.

Evaluation Process and Grading System:

Evaluation Type	Evaluation Weight
Field Placement Evaluations	10%
Field Placement Presentation	20%
Field Placement Requirements	10%
Learning Journal	25%



	Placement Self-Assessments	20%
	Skills Inventory	15%

Date: June 28, 2024

Addendum: Please refer to the course outline addendum on the Learning Management System for further information.